



18TH & 21ST BIRTHDAY PARTIES

(Minimum 50 guests on Saturdays and Sundays)

Thank you for considering Capalaba Sports Club for your next party.

At Capalaba Sports Club we want your function with us to be all about you, your family and friends, and most of all we want everyone to have fun.

Capalaba Sports Club is a modern, two level complex located in a quiet area of Capalaba with ample free off street parking.

Our function room is located on the lower level of the club and has its own private entrance, amenities and a fully serviced bar. Our function room is designed to accommodate all your event needs.

Capalaba Sports Club prides itself on delivering fantastic service at great prices. We have menus to suit all tastes and budgets. We are also happy to tailor make a menu just for you.

Our outstanding food, relaxed atmosphere and convenient location has given us a reputation as being one of the top function venues in the Redland District.

Looking for something different? Why not incorporate barefoot bowls into your function to create an extra special event everyone will remember.

Call our Function and Events Manager on 07 3390 3011 or email functions@capalabasportsclub.com.au to discuss your party ideas.

Capalaba Sports Club
113 Ney Road, Capalaba QLD 4157
Ph: (07) 33903011 Fax: (07) 38231068
Email: functions@capalabasportsclub.com.au



HOT PLATTERS

A Platter caters for approximately 10-12 people as an appetiser

Hot Platter Menu #1

\$75 per platter— Select 5 items

- Cheesy Potato Balls (V)
- Spring Rolls (V)
- Crumbed Calamari Rings
- Smoky Bacon flavoured Potato Balls
- Mini Chicken Dim Sim Bites
- Cajun Crumbed Prawns
- Sausage Rolls

Hot Platter Menu #2

\$85 Per Platter—Select 5 items

- Thai Fishcakes
- Coconut Crumbed Prawns
- Mexican Meatballs
- Pumpkin and Feta Risotto Bites (V)
- Chicken Kebabs
- Fish Goujons
- Mini Beef Dim Sims

Hot Platter Menu #3

\$70 per platter – All of the items below are included

- Selection of Mini Pies
- Sausage Rolls
- Spring Rolls (V)
- Fish Goujons
- Mini Chicken Dim Sim bites

Pizza Platter

\$70 Per Platter – All of the items below are included

- Mediterranean Vegetable Pizza (V)
- Chicken, Bacon, Avocado & BBQ Sauce Pizza
- Ham and Pineapple Pizza

Seafood Platter

\$80 Per Platter – All of the items below are included

- Salt and Pepper Calamari
- Battered Fish
- Prawn Twisters
- Crumbed Scallops
- Fries, Tartare Sauce and Lemon

*Special Dietary Requirements can be catered for with advance notice



COLD PLATTERS

Antipasto Platter

\$60 Per Platter

Cold Meats, Olives, Crudities,
Dips, Cheese and Crackers

Sandwich Platter

\$60 Per Platter

Mixed Meat and Salad Sandwiches

Sushi Platter

\$85 Per Platter

Selection of Sushi served with Pickled Ginger and Soy Sauce

SWEET PLATTER

Sweet Treats Platter

\$40 Per Platter

Chefs selection of sweet items

CHEESE PLATTER

Cheese Platter

\$65 Per Platter

Chef's selection of cheese with grapes and crackers



Room Hire

Room Hire includes set up, pack down, linen, service staff (food and beverages), security, your choice of coloured napkins and cleaning of the room after the function

Additional Hour (Fri)	Additional Hour (Sat)	18 th & 21 st Birthday Parties (Sat)	18 th & 21 st Birthday Parties (Mon-Fri)
\$60	\$80	\$420 (5 Hours)	\$340 (5 hours)

Decorations

Why go to all the trouble when we can do it for you!

Tea light candles in small glass bowl fr\$1.50 each

Table Runners fr\$2.00 each

Chair Cover with Sash (Black or white chair covers available and a large selection of sash colours) fr\$6.50 each

Individual Balloons* \$2.20 each

Balloon Bunch of 3 with weight* \$9.50 each

Balloon Bunch of 5 with weight* \$13.50 each

Room decorated—includes your choice of coloured table runners (on seating tables only), your choice of coloured napkins, bunches of 3 balloons for each table in your colour choice (max 8 tables), table scatters and stars or hearts around the bar \$110

Banners (Happy Birthday, Happy Engagement etc.) fr\$6.00each

We can supply other decorations upon request, let us know your ideas and we'll see what we can do!

Entertainment

We can arrange entertainment for you or you are welcome to organize your own

DJ's range from \$500-\$850 for 5 hours

Jukebox from \$250

IPOD (You are welcome to bring in your own IPOD and hook it up to our in house PA System). There is no charge for this.

Audio Visual

Data Projector and Screen \$30

*Please note printed balloons e.g. 21, 50 attract an additional fee of \$1.00 each

TERMS AND CONDITIONS

BOOKINGS

Tentative bookings will be held for seven (7) days, after which time the room hire fee is required to secure the venue. It is the clients responsibility to confirm the tentative booking otherwise it is automatically cancelled after the seven (7) day period.

In the event a second party becomes interested in the date/room you will be contacted and asked to make a decision within 24 hours otherwise the date/room may be released. A signed copy of our terms and conditions is required to confirm all bookings along with a deposit of \$300.

ROOM HIRE

Please note room hire includes security for up to 80 guests which is compulsory for all 18th and 21st birthday parties. For all 18th & 21st birthday parties over 80 an additional fee of \$40 per hour will apply for additional security. The Club reserves the right to obtain additional security guards for events at the host's expense, this is to ensure the safety of all parties involved.

Your room hire fee is not a deposit on catering as this is a separate cost.

Closing times on all functions are as follows: Sunday to Thursday 9.30pm & Friday and Saturday is 12am.

FINAL NUMBERS

Confirmation of the number of guests attending your function is required at least (7) days prior to the event along with the complete guest list containing Christian *and* surnames in full, nicknames are not acceptable.

Charges will be based on the final numbers advised at this time or the numbers on the night, whichever is greater.

PUBLIC HOLIDAYS

A surcharge of 15% applies to all public holidays to both room hire and the catering.

PAYMENT METHOD

The account for the catering is to be paid in full seven days prior to the function. You may, at the discretion of the Function Manager pay for your bar tab on the night. You can pay by credit card or cash. Credit card details will be required on file for security reasons should you wish to have a bar tab.

DRESS CODE

All guests attending functions must abide by the Clubs Dress Code. This includes but is not limited to no singlets, thongs or hats.

ENTERTAINMENT

All entertainment in the function room must be kept to an acceptable level. If the volume of music is deemed to be excessive staff have the right to intervene and ensure an acceptable level is maintained throughout the duration of the function.

SMOKING

The Clubs designated smoking areas must be observed by all guests. There must be no smoking inside the function room areas.

OTHER POLICIES

Strictly no confetti, party poppers, glitter or rice to be used on the premise. Table scatters are accepted.

CANCELLATIONS

All cancellations must be made in writing to the Function Manager. The following cancellation fees apply.

CANCELLATION	REFUND AMOUNT
3 months - 6 months	Full refund
30 days - 3 months	70% of deposit refunded after re-booking of the room
29 days - 8 days	50% of deposit refunded after re-booking of the room
7 days - 49 hours	No refund on deposit and 50% of other expenses refunded
48 hours or less	No refunds

18th & 21st BIRTHDAY PARTIES

18th and 21st Birthdays will require a \$250 security deposit that will be refundable if there are no breakages or damages.

All 18th and 21st birthday parties require a complete guest list prior to the function and only those on the list will be permitted to enter the function room. The guest list must include Christian *and* surnames, nicknames are unacceptable. Please advise your guests if they cannot produce ID they will be refused entry, this is to prevent any gatecrashers.

All 18th and 21st birthday parties require the presence of a security guard. The security guards shift will begin half an hour before the start time of your event and will end once all guests have vacated the function room. The security guard has the right to inspect any bags upon entry to the function room.

A minimum number of platters applies to 18th and 21st birthday parties and is as follows:

50 guests	4 platters
60 guests	5 platters
70 guests	6 platters
80 guests	7 platters
90 guests	8 platters
100 guests	9 platters
110 guests	10 platters
120 guests	11 platters
130 guests	12 platters
140 guests	13 platters

PRICES AND TERMS

While we endeavor to maintain all prices as printed, they are subject to change. Please consider this when booking your event well in advance.

BEVERAGES AND FOOD

Capalaba Sports Club is a licensed venue therefore guests are not permitted to bring their own beverages or food of any type onto the premise (with the exception of a birthday cake only). A minimum amount of food is applicable to all functions, please discuss this with the Function Manager.

LICENSING AND RSA POLICY REQUIREMENTS

All guests of Capalaba Sports Club including those attending functions are subject to the clubs house policy regarding responsible service of alcohol. All guests are subject to ID checks and if unable to produce valid ID (Australian driver’s license, 18+ card or passport) they may be refused service. In the event of underage drinking or supply of alcohol to underage persons both the underage individual and the individual who is found to be supplying the person with alcohol will be asked to leave the function as well as the club premises.

In the event of guests being found unduly intoxicated or disorderly, in accordance with the clubs house policy, that guest will asked to leave club premises.

As part of our house policy, and in conjunction with our legal obligations to provide responsible service, we require a minimum amount of food be purchased when holding events at the club. This amount is based on the number of guests and should be discussed with the Function Manager. As a requirement of the club and licensing, every under 18 year old is to be accompanied by a responsible adult at all times.

In accordance with our house policy we do not serve shots, double nips nor do we allow yard glasses.

Last drinks will be served 15 minutes prior to the finish time of the function.

The host agrees to be responsible for the consumption of alcoholic beverages by all guests and understands that the Club, in its sole discretion, may refuse service to any guest for any reason.

LOSS AND DAMAGE TO PERSONAL PROPERTY

The Capalaba Sports Club will not accept responsibility for any loss or damage of property or merchandise left on the premise prior to, during or after the function. The client will be held responsible for property loss or damage to the Capalaba Sports Club and shall be financially responsible for such property loss or damage.

I accept the above Terms and Conditions of the Capalaba Sports Club.

Client Name_____Date_____

Signature_____

Manager_____Date_____